

MINUTES OF THE MEETING OF MAINTENANCE COMMITTEE OF ARMY COLLEGE OF NURSING, JALANDHAR CANTT HELD ON 03 MAY 2022

1. A meeting of the Maintenance Committee of Army College of Nursing, Jalandhar Cantt was held in Ashoka MP Hall on 03 May 2022. The meeting was chaired jointly by Prof (Mrs) M Maheswary, Principal, Army College of Nursing, Jalandhar Cantt and Col HS Phagura (Retd), Registrar, Army College of Nursing, Jalandhar Cantt and attended by the following :-

- (a) Ms Anjali, Clinical Instructor (Teacher Incharge infrastructure).
- (b) Mr Paramjit Singh, Accountant.
- (c) Hony Sub Maj Bhupinder Singh (Retd), Estate Supervisor
- (d) Hony Nb Sub Surjeet Singh (Retd), Store Keeper.
- (e) Ms Kuldeep Kaur, Warden
- (f) Ms Srishti Singh, Student Incharge Hostel (SNA)
- (g) All students Floor Incharges of ACN.
- (h) Mr Satrughana Sahoo, Plumber.

2. The Member Secretary (Estate Supervisor) extended a welcome to Hon'ble Principal, Registrar, Faculty, Staff and Students of the college for the maintenance committee meeting. He emphasised the role of Maintenance Committee and urged to motivate all faculty, staff and students to utilize the resocurces with due care.

3. **Schedule for Execution of Works / Projects.** The Member Secretary presented the proposed various works and its schedule, to be executed during the Financial Year 2022-23. The details are attached as Appendix.

4. The Presiding Officer (Col HS Phagura, Registrar) informed the committee that the same were also presented during the Institute Management Committee Meeting held on 12 Apr 2022 and approval accorded. He apprised the committee that the works have been scheduled in view of the availability of the infrastructure so that the smooth functioning of the college is not affected.

5. The committee decided the following :-

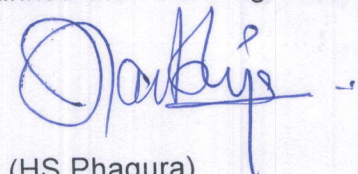
- (a) Presently, the water tanks are cleaned annually. Periodicity for cleaning of the same be reviewed.
- (b) Though the proper record for cleaning of Water Coolers is being maintained, signature of Student Incharge Hostel / Floor Incharges / Rep SNA to be endorsed.
- (c) The meetings of the maintenance committee to be held quarterly.
- (d) Utilisation of Washing Machines be regulated.
- (e) Rooms must be left open for cleaning by the House Keeping Team as per the laid down schedule.
- (f) Sanitary Napkin Incinerators must be used properly and no pen disposal is allowed.

6. The Esate Supervisor was directed to update the committee regarding details of assets created and expenditure incurred on maint of assets on quarterly basis, in its forthcoming meetings.

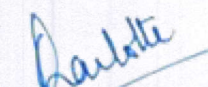
7. **Vote of Thanks.** At the end, the Estate Supervisor thanked the Presiding Officer and all members for sparing valuable time.

Army College of Nursing
Deep Nagar
Jalandhar Cantt

10 May 2022

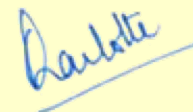


(HS Phagura)
Col (Retd)
Registrar



Principal
Army College of Nursing
Jalandhar Cantt

SCHEDULE FOR EXEC OF WKS / PROJS



Principal
Army College of Nursing
Jalandhar Cantt



SCHEDULE FOR EXEC OF WKS / PROJS



<u>Ser No</u>	<u>Item</u>	<u>Qty</u>	<u>Revenue Fund</u>	<u>Amount</u>
1st Quarter (Apr to Jun 2022)				
1	Wooden Platfom in Class Rooms	6	College	70000
2	Instln of ACs Class Rooms (2 Ton)	12	College	600000
3	Modification of Main Gate / Wall	1	College	200000
4	Connection of DG Set with Fire Fighting Sys	1	College	200000
5	Desert Coolers for Hostel	50	Hostel	250000
6	Tiling of Corridor (Near Washroom)	--	Hostel	150000
7	Replacement of Window Frames (L)	48	Hostel	144000
8	Replacement of Window Frames (S)	72	Hostel	108000
9	Flush Tank for Toilets	100	Hostel	80000
Total				1802000
2nd Quarter (Jul to Sep 2022)				
10	Replacement of Lift Door	1	College	280000
11	Provn of Simulation Lab	1	College	400000
12	Provn of Gazibo	1	College	100000
13	Replacement of Wooden Almirah	15	College	350000
14	LED TV for Guest Room	2	Hostel	60000
15	Water Tank for Fire Fighting	1	College	150000
16	Commercial Treadmill	2	Hostel	400000
Total				1740000

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Principal

Army College of Nursing
Jalandhar Cantt



SCHEDULE FOR EXEC OF WKS / PROJS



<u>Ser No</u>	<u>Item</u>	<u>Qty</u>	<u>Fund</u>	<u>Amount</u>
3rd Quarter (Oct to Dec 2022)				
17	Upgradation of Reception Area	1	College	70000
18	Instln of Exhaust Fans	35	College & Hostel	110000
19	Instln of Wooden Racks in Main Office	1	College	150000
20	Purchase of Double Beds for Guest Rooms	2	Hostel	40000
21	Servicing of Solar System (Water Heating)	96	Hostel	150000
22	Provn of aluminum Cupboards under Stairs (for Store)	1	College	40000
Total				560000
4th Quarter (Jan 2023 to Mar 2023)				
23	Upgradation of Intercom Exchange	1	College	60000
24	Replacement of Curtains in MP Hall	49	College	75000
25	Provn of Adm Store (Aluminium Window + Iron Sheet with Ceiling)	2	College	800000
Total				935000

Handwritten signature
Principal
Army College of Nursing
Jalandhar Cantt



SCHEDULE FOR EXEC OF WKS / PROJS



<u>SUMMARY</u>			
<u>Ser No</u>	<u>Quarter</u>	<u>Amount</u>	
		<u>COLLEGE</u>	<u>HOSTEL</u>
1	1st Quarter	10,70,000.00	7,32,000.00
2	2nd Quarter	12,80,000.00	4,60,000.00
3	3rd Quarter	3,70,000.00	1,90,000.00
4	4th Quarter	9,35,000.00	-
TOTAL		36,55,000.00	13,82,000.00
GRAND TOTAL		50,37,000.00	

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Principal
Army College of Nursing
Jalandhar Cantt